



New Faculty FAQs & Resources

Questions	Answers / Resources <i>(Posted after NFO)</i>
<p>1) What are the shared expectations (across all disciplines) for teaching? Are there statements you are required to put on your syllabus?</p>	<p>See the Teaching Expectations site--updated each term.</p>
<p>2) You and a group of colleagues have a brilliant, ground-breaking research project in mind. Congratulations!</p> <ul style="list-style-type: none"> ● How do you go about getting SCU support for next steps? ● What other opportunities for funding for faculty research or creative work should you and your colleagues know about? ● What about NSF or foundation grants? Who can help you with that? 	<p>Check out the Faculty Funding Opportunities page for a variety of SCU grants.</p> <ul style="list-style-type: none"> ● University Research Grants support projects that will lead to significant publication or support from external sponsors. Range: \$1000-5000. ● Check out department and school/ College support and resources from your Chair and the Dean's Office. ● Check on funding from Centers: Ignatian Center (Jesuit Mission), Markkula (Ethics), Miller (Social Entrepreneurship). Funding opportunities depend on the project's connection to the Center's mission. ● Provost Publication Grants support scholarly/creative contributions that are accepted and near publication. Funds can be used for indexing, copyright permissions, illustrations, publication costs, or other costs associated with the exhibition or publication. Available to full-time faculty with completed, accepted work in the pipeline for publication. Mainly used for publication costs and fees, including limited funds for open access publication costs. ● FSRAP provides funds to hire undergrad students in your research program For graduate student researchers, start with your Chair or Dean. ● Course releases and summer stipends are competitive funding opportunities with specific eligibility requirements <p>Contact the Sponsored Projects Office for external support--NSF, NIH, non-federal, and foundation grants across all disciplines. They can help you at every stage of the process.</p>

	<p>Reach out to Eric Tillman or grants@scu.edu if you have questions on anything related to support for Faculty Research / Creative work.</p>
<p>3) What's DRT? What's a CAFE? Recommend one DRT topic or past CAFE that looks potentially useful right away to someone at your table.</p>	<p>DRT (aka Dirt): Digital Resources for Teaching from the Collaborative for Teaching Innovation can help you jumpstart a new course design, help you rethink that assignment, or learn how to get feedback from students about your course. Other topics include:</p> <ul style="list-style-type: none"> ● Inclusive teaching ● Generative AI ● Group work ● Accessibility for all learners ● Evaluation of Teaching → Syllabus review, rubrics, and other elements of teaching and assessment <p>CAFEs: Informal, topical, faculty-led discussions of teaching strategies and practices. Learn what your colleagues are doing (they have such good ideas!) and eat lunch--on us. facultycollaborative@scu.edu</p>
<p>4) You're having trouble with Camino, and you can't figure out how to edit your class recordings. Help!</p>	<p>Camino is SCU's version of Canvas--our Learning Management System (LMS) for distributing course materials, collecting assignment submissions, communicating with your students, and much more. Camino Support can help you sort out all things related to the LMS--a crucial aspect of your teaching and your students' learning. Email CaminoSupport@scu.edu or call 408-551-3572</p> <p>Media Services is here to answer all your questions related to Zoom, Panopto, and the tech affordances in your classroom. Email MediaServices@scu.edu or call 408 554-4520.</p> <p>Panopto is a repository of video recordings. Your recorded Zoom meetings will go to your Panopto account automatically if you record your meetings to the cloud. Zoom recordings of classes are set up in (and will automatically be posted in) your Camino course page.</p> <p>Check out the Academic Technology page for even more useful information and support, including regular workshops on pedagogy and technology!</p>

<p>5) What does the Faculty Senate do? When do they meet? What's a University Policy Committee? How many are there? What's the UCC?</p>	<p>Faculty Senate facilitates faculty participation in university policies and concerns with a focus on academic and professional matters; faculty senate helps us voice issues and concerns that move toward the appropriate policy making groups. Faculty Senate meets on the second Wed of the month.</p> <p>There are six University Policy Committees that recommend policy as a part of our shared governance system: academic affairs, faculty affairs, staff affairs, student affairs, planning action council, budget council.</p> <p>The University Coordinating Committee (UCC), is charged with making university governance as efficient, transparent, and responsive as possible. It coordinates the work of all the committees and task forces.</p> <p>These groups are the means by which faculty participate in university governance.</p> <p>Visit the SCU Governance page to learn more.</p>
<p>6) A student discloses an experience of sexual harassment and stalking. What's your responsibility? How should you respond?</p>	<p>Respond with concern and compassion. Help your students know about the resources at CAPS and the Confidential Survivor Advocate at the Wellness Center.</p> <p>By California law and SCU policy, faculty are mandated reporters. Find more information here and by contacting Title IX. This means that If you directly or indirectly hear about incidents of sexual harassment or violence, you need to report to Title IX titleix@scu.edu. Reporting to Title IX does not mean an investigation starts or that anyone else is notified. It provides Title IX with an opportunity to reach out to the individual for more information about options.</p> <p>Refer to the Teaching Expectations site for syllabus statements that help inform students at the beginning of your course. Let students know about available resources.</p>
<p>7) You have created a research assignment for your course that requires using evidence or data. Name a few library databases for your discipline to which you can direct students. What kinds of instructional workshops can librarians provide? Can a librarian come to your class or partner with you on information literacy?</p>	<p>You can search the Library's databases here--browse by subject and check out those "best bets." Some examples include ERIC for education, Anthropology Plus, Gale Literature Resource Center, EconLit, and so many more. If you need more help with your course research assignments, check out the guides here. What's that? You want a "libguide" specifically for your course? There are just so many reasons to contact SCU library colleagues!</p>

	<p>The Library Team offers a variety of workshops. You can find their news and upcoming events on their calendar.</p>
<p>8) You are just a teeny bit distracted by the impact of ChatGPT, etc. on your teaching and your students' learning. Tech innovations come and go. Can't you just ignore this whole deal?</p>	<p>Nope. This issue is evolving, dynamic, and impactful for students and faculty. Ignoring it means missing a significant learning opportunity, and opening the door to problems down the road. Plus, generative AI offers new possibilities for your assignments. Here are some resources as you think this through:</p> <ul style="list-style-type: none"> • Instructional Technology workshops and discussions • DRT page on generative AI
<p>9) What are some of the established Faculty Groups on campus? Why might you be interested in one of these? Can you get money to start a faculty affinity or study group?</p>	<p>Yup! Faculty-initiated, faculty-led Groups focus on affinity, research interests, and projects. Affinity groups include African American, Jewish, Latino, LGBTQ, and Disabilities & Chronic Illness faculty groups; study groups address topics such as Applied Spirituality, Bioethics, Climate Crisis, Developmental Science, Political Theory, and many more. Not all groups are listed (or open); all are interdisciplinary.</p> <p>Groups offer Peer mentoring, collaboration, affinity, research and teaching support, and opportunities to collaborate across disciplines.</p> <p>Send a (very brief) proposal to facultydevelopment@scu.edu for \$500 to spend on materials or food for the group.</p>
<p>10) What should you know about academic integrity at Santa Clara?</p>	<p>Start by thinking about this as a <i>teaching issue</i>. This DRT page and this Library guide will help you think about course and assignment design as well as classroom culture to support academic integrity.</p> <p>What you do in your course about clear violations of academic integrity is up to you as an instructor. Faculty Development and the Collaborative for Teaching Innovation can help you think through how to approach this as a teaching issue and what to do when a violation has occurred.</p> <p>SCU students take an academic integrity pledge; violations become matters of student conduct, and they should be reported to the Office of Student Life.</p>
<p>11) How are you supposed to figure out the endless array of initials used by insiders?</p>	<p>It's annoying, isn't it? Check out this guide to decoding SCU.</p>