



Campus Community Information Guide

Campus Community

- Navigation to the Campus Community page.

Main Menu → Campus Community



- The Campus Community page has three sections. This document highlights two of those sections.

I. Student Services Center (Student)

II. Personal Information (Student)

I. Student Services Center

- Navigation to the Student Services Center search page.

Main Menu → Campus Community → Student Services Ctr (Student)

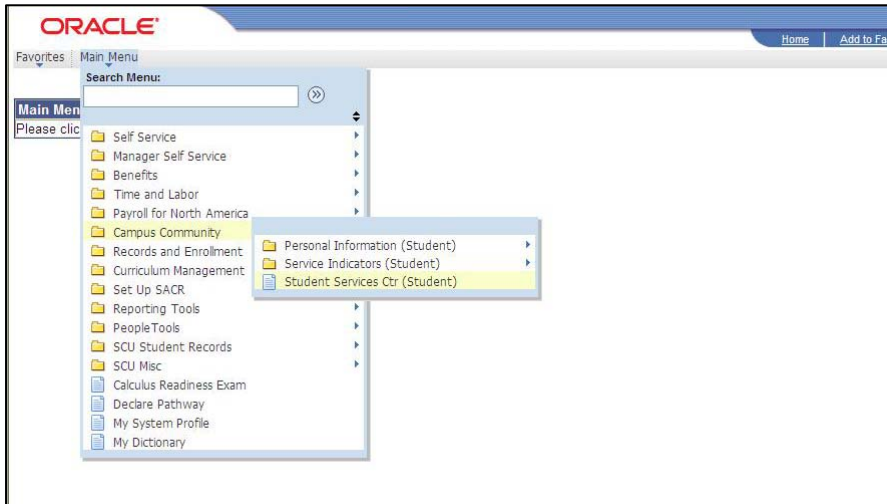


Figure 1. This screenshot shows the navigation from the home page to the “Student Services Center”

- Student Services Center search page

Enter a student ID, including the leading 0’s.

A screenshot of the Student Services Center search page. The page has a breadcrumb trail: 'Favorites > Main Menu > Campus Community > Student Services Ctr (Student)'. Below the breadcrumb is the title 'Student Services Center'. A message says: 'Enter any information you have and click Search. Leave fields blank for a list of all values...'. There is a button labeled 'Find an Existing Value'. Below this is a form with the following fields: 'Maximum number of rows to return (up to 300):' with a value of '300'; 'ID:' with a dropdown menu set to 'begins with' and an empty text input field; 'Campus ID:' with a dropdown menu set to 'begins with' and an empty text input field; 'National ID:' with a dropdown menu set to 'begins with' and an empty text input field; 'Last Name:' with a dropdown menu set to 'begins with' and an empty text input field; 'First Name:' with a dropdown menu set to 'begins with' and an empty text input field. A red arrow points to the 'ID' input field. At the bottom, there is a 'Case Sensitive' checkbox (unchecked) and a row of buttons: 'Search', 'Clear', 'Basic Search', and 'Save Search Criteria'.

Figure 2. The red arrow points to where you should enter the student ID.

- The Student Services Center has four tabs found at the top of the page:



1. Student Center



Figure 3. This screenshot shows what appears when you click on the “Student Center” tab. This section provides you with the following information: class schedule, grades, exam schedule, transfer credit, holds, appointments and advisor information.

2. General Info

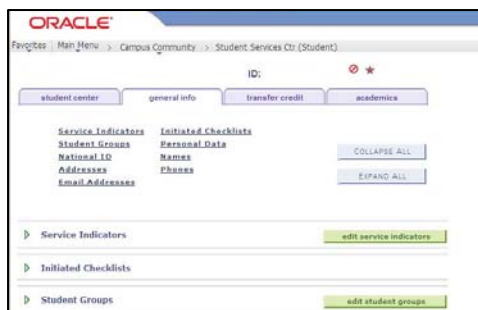


Figure 4. This screenshot shows what appears when you click on the “General Info” tab. This section provides you with the following information: service indicators, student groups, national ID, addresses, email addresses, initiated checklists, personal data, names, and phone numbers.

3. Transfer Credit



Figure 5. This screenshot shows what appears when you click on the “Transfer Credit” tab. This section provides you with detail about course, test and other credit earned.

4. Academics

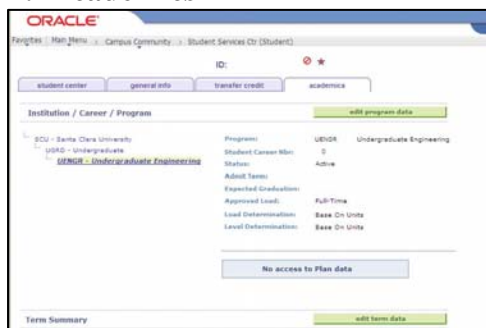


Figure 6. This screenshot shows what appears when you click on the “Academics” tab. This section provides detail about the student’s career, program and test summary.

II. Personal Information

- Navigation to the Personal Information page.

Main Menu → Campus Community → Personal Information (Student) → Biographical (Student)

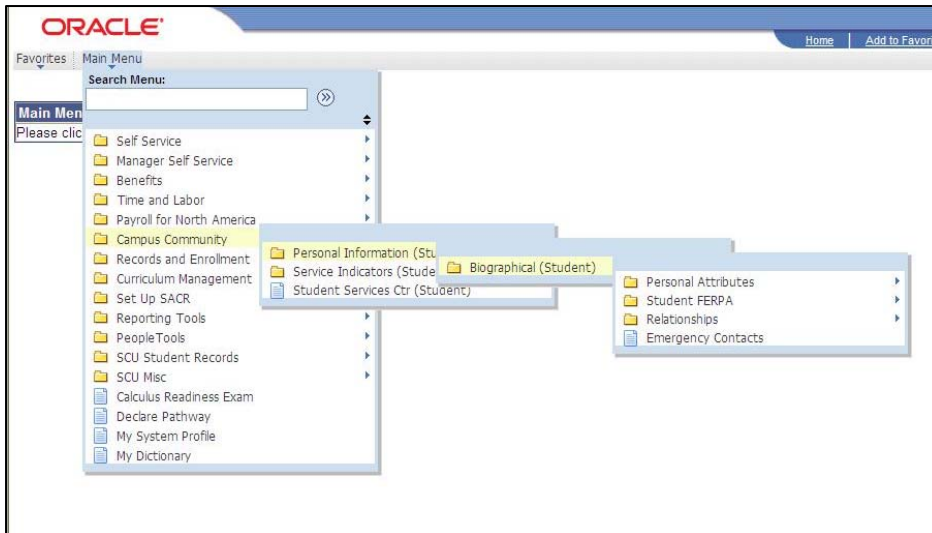


Figure 7. This screenshot shows the navigation from the home page to the “Personal Information” page.

- The Personal Information page has four sections.



1. Emergency Contacts



Figure 8. This screenshot shows what appears when you click on “Emergency Contacts.”

2. Personal Attributes:

-Ethnicity

ORACLE

Favorites | Main Menu > Campus Community > Personal Information (Student) > Biographical (Student) > Personal Attributes > Ethnicity

Ethnicity

☐ Person is Hispanic or Latino If Yes, select Ethnic Group

Ethnicity	Regulatory Region	Ethnic Group	Description	Ethnic Category	Primary	PKCS	Percentage	Updated on	Updated By
USA					<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Record Last Updated Record Last Updated By

Figure 9. This screenshot shows what appears when you click on “Ethnicity” under “Personal Attributes.”

-Religious Preference

ORACLE

Favorites | Main Menu > Campus Community > Personal Information (Student) > Biographical (Student) > Personal Attributes > Religious Preference

Religious Preference

Religious Preference:

Figure 10. This screenshot shows what appears when you click on “Religious Preference” under “Personal Attributes.”

3. Student FERPA

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Favorites | Main Menu > Campus Community > Personal Information (Student) > Biographical (Student) > Student FERPA > Review FERPA

FERPA Bio Demo FERPA Addresses FERPA Phones FERPA Email Addr FERPA Activities FERPA Photo

ID:

Bio/Demo Data

Date of Birth: Birth Location: Honolulu, HI ☒ Employee

Gender: Female Marital Status: Single ☐ Contingent Worker

☒ Person of Interest

Releasable Name Information

Short Name	Prefix	First Name	Middle Name	Last Name	Suffix
Primary					

Return to Search Notify

Figure 11. This screenshot shows what appears when you click on “Student FERPA.”

4. Relationships:

-Relationships

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Favorites | Main Menu > Campus Community > Personal Information (Student) > Biographical (Student) > Relationships > Relationships

Relationships Relationship Address Relationship Detail

Relationship

Effective Date: Status: Active

Related ID: Relationship: Mother

Name: Prefix: Suffix: Mrs

Sex: Female Marital Status: Married Guardian: N/A

Figure 12. This screenshot shows what appears when you click on “Relationships” under “Relationships.”

-Person-to-Person Summary

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Favorites | Main Menu > Campus Community > Personal Information (Student) > Biographical (Student) > Relationships > Person-to-Person Summary

Person-to-Person Summary

Name	Related ID	Relationship	Joint Communication
		Mother	N
		Father	N

Figure 13. This screenshot shows what appears when you click on “Person-to-Person Summary” under “Relationships.”