

**Request for Pass/No Pass Grading Option
Winter Quarter 2021 Undergraduate Students
Update due to COVID 19 Crisis**

Available Now: Self-select in eCampus the grading basis of your Winter Quarter classes. Read below for instructions on how you can now change the grading basis yourself in eCampus – from letter grade to P/NP or vice versa—from February 22 through March 12.

First read the following to make sure you understand the P/NP policy modification this Winter 2021 Quarter:

For winter 2021, the following changes to the Pass/No Pass Policy will be implemented:

- All undergraduates, regardless of class standing, may select the pass/no pass option for any undergraduate course.
- The deadline for selecting the pass/no pass option has been extended from the end of week 4 to the end of week 10 (Friday, March 12).
- The pass/no pass grading option is permitted for all core, major, minor elective, and prerequisite courses.
- Courses taken pass/no pass in Winter 2021 will not count toward the limit of 6 pass/no pass courses taken in total at Santa Clara University.

Per the Undergraduate Bulletin, a passing (P) grade is equivalent to a letter grade of "C" or better. Students who are considering a pass/no pass option should note that a pass/no pass grade is not factored into a student's grade point average. Additionally, students who receive a letter grade of "no pass" (NP) will not earn academic credit for the course, whereas credit is earned for a letter grade between C- and D-. Finally, it is important to note that some external organizations (external funders, graduate and professional schools) have specific letter grade requirements. (If a student is in a BS/MS program for engineering and business the graduate schools will not allow their courses be graded pass/no pass.)

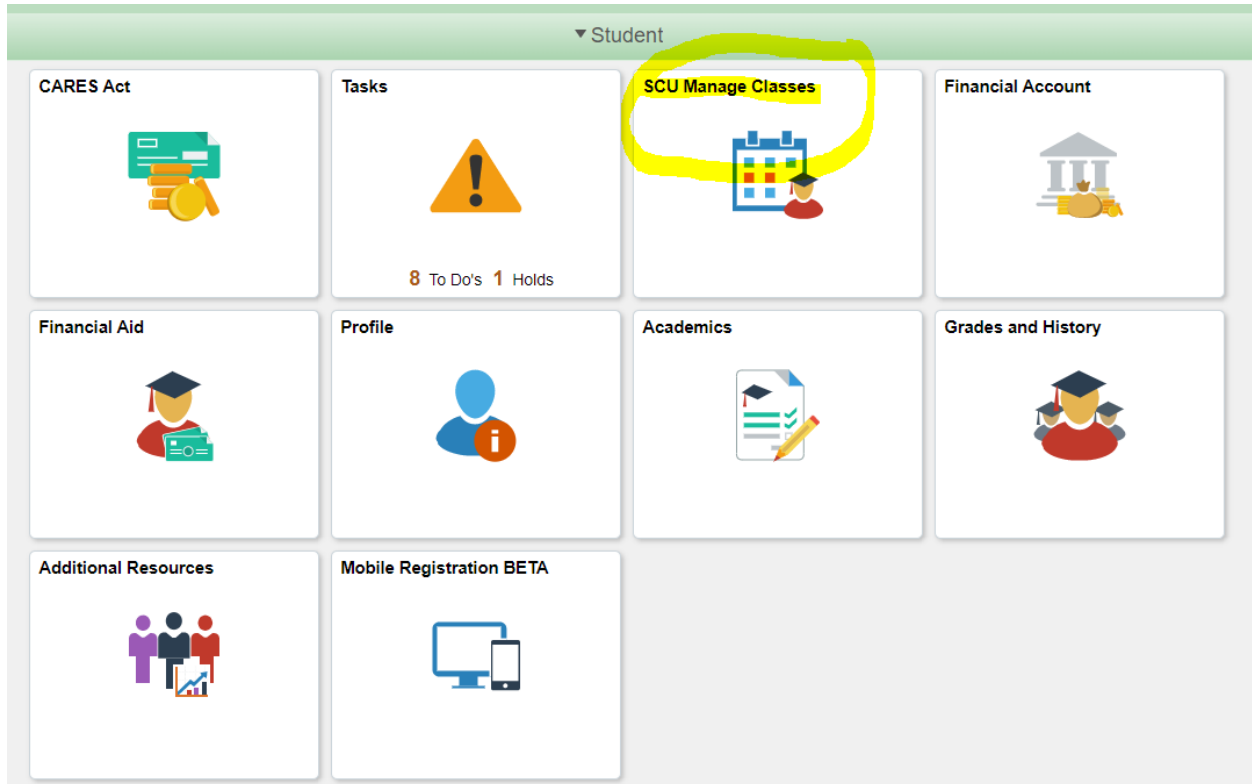
P/NP grading may also have implications for international students, NCAA athletes, students with ROTC, GI Bill scholarships, and some privately funded scholarship students; therefore, we encourage students to consult with relevant offices (e.g.ISS, Athletics, ROTC, and Veterans Administration) before opting to switch from letter grades to P/NP.

Undergraduates who are considering the pass/no pass option and have questions should consult with the course instructor, the Drahmman Academic Advising Center, or the Office of the Registrar. We want you to make sure this is

in fact your preferred grading option. Keep in mind that if you choose the P/NP option and receive the equivalent of a C-, D+, D or D- grade, you will receive no credit for this class.

Instructions on Self-selecting the P/NP Grading Basis in eCampus

- In eCampus, click on the “SCU Manage Classes” tile:



- Click on “Edit”:

[Search](#) | [Plan](#) | [Enroll](#) | [My Academics](#)
[My Class Schedule](#) | [Add](#) | [Drop](#) | [Swap](#) | [Edit](#) | [Term Information](#)

Add Classes 1 2 3

Select Term

Select a term then select Continue.

Term	Career	Institution
<input type="radio"/> Spring 2019	Undergraduate	Santa Clara University
<input type="radio"/> Summer 2019	Undergraduate	Santa Clara University
<input type="radio"/> Fall 2019	Undergraduate	Santa Clara University
<input type="radio"/> Winter 2020	Undergraduate	Santa Clara University

- Click on Winter 2021 term.
- Select the class for which you wish to change the grading option.
- In the "Grading" box, select the appropriate grading basis ("Pass/No Pass" OR "Graded")

[Search](#) | [Plan](#) | [Enroll](#) | [My Academics](#)
[My Class Schedule](#) | [Add](#) | [Drop](#) | [Swap](#) | [Edit](#) | [Term Information](#)

Edit Class Enrollment Options 1 2 3

1. Select a class to edit - Enrollment Preferences

Spring 2020 | Undergraduate | Santa Clara University
 PHYS 122 - Quantum Mechanics II

Class Preferences

PHYS 122-01 Lecture Open Permission Nbr

Session Regular Academic Session Grading

Career Undergraduate Units 5.00

Enrollment Information

- PHYS 121

Section	Component	Days & Times	Room	Instructor	Start/End Date
01	Lecture	MWF 11:45AM - 12:50PM	Daly Science Center 317	Guy Ramon	03/30/2020 - 06/05/2020

- Click "Next" and "Finish Editing"
- Confirm the Successful Completion of the class grade basis update with a green check:

View the results of your enrollment request. Select fix errors to try and correct the problems listed.

Spring 2020 | Undergraduate | Santa Clara University

✓ Success: Class updated	✗ Error: Unable to update class	
Class	Message	Status
ENGR 161	Success: This class has been updated.	✓

[My Class Schedule](#)

You may change the grading basis for as many classes as you wish this winter quarter, and switch back and forth as you wish until the March 12 deadline. We recommend that you consult with your class instructors to ensure you are making an informed decision, and to double-check the grading basis of each class on March 12, if you have made changes in eCampus.