



**Santa Clara University
Risk Management Department**

DMV Authorization Form

As a student, staff member, or volunteer who may operate a vehicle—whether University-owned, leased, rented, or personal—on behalf of Santa Clara University for University-related purposes (such as transporting supplies, attending events, or fulfilling other official duties), you are required to authorize the University to access your driving record through the Department of Motor Vehicles (DMV).

This authorization supports SCU's commitment to promoting safe driving practices and ensuring compliance with University vehicle use policies. Driving records will be reviewed to determine eligibility to operate University-owned, leased, or rented vehicles.

Santa Clara University maintains a commercial auto liability insurance policy that applies to authorized drivers when operating vehicles for official University business. Please note that driving privileges may be denied, suspended, or revoked at any time based on accident history, traffic violations, or non-compliance with University policies and expectations.

By reviewing this acknowledgment, you confirm that you understand and agree that Santa Clara University may access your driving record for the purposes outlined above, including records maintained by out-of-state DMVs, as applicable.