



Permission to Take Graduate or Undergraduate Course

IT IS THE STUDENT'S RESPONSIBILITY

TO OBTAIN ALL NECESSARY SIGNATURES AND SUBMIT THIS FORM TO THE GRADUATE ENGINEERING OFFICE IN HEAFEY HALL, ROOMS 240,241, 242 OR 243 OR EMAIL TO LMJOCEWICZ@SCU.EDU GRADUATE STUDENTS ARE NOT REQUIRED TO ENROLL IN UNDERGRAD LABS AND DEPARTMENT CHAIR'S SIGNATURE IS NOT REQUIRED, ONLY ADVISOR

INSTRUCTIONS Complete form and obtain the following signatures:

- Academic Advisor
- Department Chair (required for undergraduate students only)
- Student Signature
- Graduate Services will review and process enrollment into courses

Student Name: _____ Academic Program: UGRD GRAD BS/MS

SCU I.D. #: _____ Email: _____

Circle One Quarter: Fall 2023 Winter 2024 Spring 2024 Summer 2024

(Sample) Course Section- ENGR 123-1 (if there is no section number, use course example ENGR 123)

Course Section: _____ Course Section: _____

Course Section: _____ Course Section: _____

Course Section: _____ Course Section: _____

Undergraduate Students Only - List graduate courses in progress or already completed: **Only 20 units can transfer to your Graduate Degree (the 20 units cannot apply toward your undergrad degree)**

REQUIRED SIGNATURES:

Advisor's Signature: _____ Date: _____

Department Chair Signature: _____ Date: _____
(Required for undergraduate students only)

STUDENT SIGNATURE

DATE

FOR GRADUATE OFFICE USE-
GRADUATE UNITS COMPLETED _____

DATE PROCESSED _____